

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	James Hirst	Telephone number: 0113 3787458	
Subject²:	Yorkshire Highway Alliance Road Markings Contract 2018 (Extendable to 2022) Approval to Extend		
Decision details³:	What decision has been taken? The Chief Officer (Highways and Transportation) approved the extension of the Yorkshire Highway Alliance Road Markings Contract 2018 for 24 months to 27 th November 2022 in accordance with its terms and conditions.		
	A brief statement of the reasons for the decision Consultation has taken place with the Council who have confirmed their need for this contract to be able to deliver the service. It has been considered and confirmed that appropriate funding provision is available from both capital and revenue budgets as and when the works are required. The Council have also looked into the appropriateness or otherwise of the proposed extension and concluded that it is justifiable.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision The extension of this Contract is an efficient use of council resources and is judged to be value for money in comparison to retendering or preparing tenders for each individual order.		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	To maintain continuity on the ability to purchase these works for service delivery, it is essential that this contract is extended before the existing arrangement expires.		
Affected wards:	N/A		
Details of consultation undertaken⁴:	Executive Member N/A		
	Ward Councillors N/A		
	Others		
Implementation	Officer accountable, and proposed timescales for implementation James Hirst to award extension before it expires on 27 th November 2020.		
List of Forthcoming Key Decisions⁵	Date Added to List:- N/A		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision N/A		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: This is a consequential Significant Operational Decision further to a previous key decision. There are no specific legal implications arising from this report. All activities relating to the proposed contract have been executed strictly in accordance with the Council's Contract Procedure Rules.		

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

Approval of Decision	Authorised decision maker ⁸ Gary Bartlett, Chief Officer, Highways & Transportation	
	Signature <i>G. J. Bartlett</i>	Date 20/10/20

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.